

SUBJECT: Meeting Minutes, Cross Functional Team (CFT) Meeting, 24 May 2006

1. The CFT meeting was held on Wednesday, 24 May 2006, 1330 hrs, bldg 4219, Tompkins Barracks, Heidelberg. Ms. Diemer opened the meeting by welcoming the participants and briefly reviewing the agenda. She then turned the meeting over to the Chairman, Mr. Ernest Tafoya, Chief of Staff, USAG Heidelberg.
2. Mr. Tafoya introduced his successor as Chief of Staff and CFT Chairman, and provided a short overview of the LTC Diggs' most recent assignments. Next he requested that all participants introduce themselves, providing a special welcome to the new member of the USAREUR OSJA Office, Ms. Susan Bomier.
3. In view of the fact that new members were present, Ms. Diemer presented a summary of the responsibilities of the CFT, as well as a chart on local tenant units whose senior leadership should be part of the team. Ms. Abrigo suggested that an IMA-E representative should be a team member as well. This was agreed to.
4. Old issues from previous meeting were briefed next of which the policy on shutting off computers over night and on weekends sparked a lengthy discussion. The issue could not be resolved satisfactorily since a workable solution will require IT/G6 input.
5. During the discussion on the restructuring of the Heidelberg Garrison and its future Mr. Tafoya stressed that the information currently circulating in the community is just rumors. What he underlined as fact is that the CFT will have to play a major role when these changes come about. For instance, if Mannheim Garrison were to be closed we would lose the Hazardous Material (HM) Reuse Center, what additional requirements will be placed on Heidelberg Base Ops when more units move into GAD or what actions will be required if the control of Campbell Barracks should be passed on to NATO? He reminded also of the current funds shortage and that the GAD units are participating in a number of Pollution Prevention (P2) initiatives and better recycling, with the target of \$2 million in annual savings.
6. Ms. Diemer explained the availability of energy saving light bulbs at the Self-Help Store, Mr. Vowinkel updated the team on the installation of motion sensors for lights and the heating/cooling standards for the PX which will be housed in a tent until Jan 07. Ms. Ambridge's briefing on the shut-off list for offices resulted in the suggestion of appointing "Energy Managers" per division or office. Mr. Ryan suggested that pertinent information be made available on the DPW web site for download.
7. Mr. Vowinkel talked of the status of the current significant aspects. We will be able to reach the target of a 2% reduction in power usage, which is not synonymous with a 2% cost reduction. In the solid waste arena the strike of local workers had presented a challenge which was met successfully. The public awareness campaign is still ongoing. Mr. Ryan recommended that a closer look be taken at the food service areas and to make proper recycling as easy and convenient as possible. The problem in the AAFES facilities

are the patrons, not the employees. New ways to deal with this problem will have to be sought.

Mr. Welch explained how the first step in a successful recycling program is the customer's willingness to participate as was the case in GAD - DDDE had requested help in setting up a better recycling program, received the assistance needed and now has a viable program. In this context Mr. Ryan explain that a mock bill will be prepared for a customer to provide a better insight of costs incurred on a monthly basis. DECA for instance must pay their own waste disposal bills - they recycle and sort diligently.

8. This issue sparked a discussion on collection containers for waste glass and the fact that these are not available at each recycling island, but are located throughout the community. The discussion was deferred to a later date and smaller setting.

9. Mr. Vowinkel informed that the community is on track for meeting the target of a 10% reduction in the vehicle fleet by the end of FY07.

10. Mr. Henning briefed the team on the newly constructed centralized HW storage bldg on Patton Barracks, who is supposed to utilize it, how it will be operated and proposed opening time. Mr. Ryan suggested that it be best to require units to make use of this facility, not to make it voluntary. A number of questions arose which will have to be addressed once the facility has gone into operation.

11. Ms Diemer concluded her briefing with an overview of updates on the EMS EPAS and anticipated new milestones coming from IMA-E. She also announced future training opportunities and the date for the next CFT meeting.: 19 Jul 06, 1330 hrs, bldg 4219.

12. In his closing remarks Mr. Tafoya again thanked all those members who helped make Earth Week 2006 such a great success, both in Heidelberg and Germersheim. He especially stressed the positive aspects of host nation involvement, ranging from mayor in the Germersheim area to the Environmental Mayor of Heidelberg. He also reminded of the excellent EPAS results and voices his confidence that all will work well together with LTC Diggs. Mr. Ryan thanked Mr. Tafoya for his leadership.

13. POC's are Mr. Patrick Griffin or Mr. Katherina Diemer, DSN 387- 3271